



## **Whistler Adaptive Sports Program Audit Contract**

Project Starts: Immediately on securing contractor agreement

Project Due: By July 9, 2018, or as agreed.

Reports to: WAS president Meredith Gardner, supported by WAS Executive Director Chelsey Walker

### **Purpose of a WAS Program Audit:**

The Audit will determine the current client needs and projected needs starting winter 2018/19. The key questions are if we are effectively meeting the needs of the Sea to Sky clients, and balancing the demands of destination clients (outside of Sea to Sky)

In particular WAS would like to analyze potential for offering in addition to current programs:

- Block programming for youth (camps or multi-week programs),
- Autism/cognitive support programs
- Para-Sport development opportunities (snowboard/alpine/other?)

### **The Scope of the Audit:**

- Define clients by geographic areas and user groups
- Project the scope of programming we could deliver
- Understand sensitive price points for our clients
- Provide information to project what level of equipment, staffing, volunteers and facilities and admin support needed to meet needs by program.
- Research if there is a demand that we are not meeting, or are unaware of.

The questions we need answered specifically with regard to Sea to Sky Clients are:

- What would our current clients ideally need or want for programming?
- What are the available times to participate in programs?
- What pool of prospective clients may be able to access services and programs?
- What is the affordability level of clients (including financial demographics)?
- What is the appetite for youth autism/cognitive camps/programs?

The audit should define current use by WAS has current data including:

Participants Days - by sport by individual\*

The sources of current data are:

Extranet - WB ski and snowboard

WAS- Google Sheets - Excel

\*Note current use should be attached to address of origin, and specifically by these categories

Destination - International, BC, Canadian other

Lower Mainland

Sea to Sky - (Pemberton, Whistler, Squamish, Mount Currie)



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Determine statistical data from Health, Recreation and Education including:

SD48  
Pacific Coastal Health  
VOP, RMOW, SLRD, DOS – other?

Identify Key User Groups and the role Whistler Adaptive does and could play in their program delivery

Reach out to User Groups and Partners

Soldier On  
Power to Be  
SCIBC  
Canuck Place  
Pacific Family Autism Centre  
BC Adaptive

Reach out to Para Partners

Alpine Canada  
Snowboard Canada  
Cross Country BC  
Rowing BC/Canada  
Canoe Kayak BC/Canada  
BC Wheelchair Basketball

Reach Out to delivery Partners

Canadian Sport Institute Whistler  
Whistler Sport Legacies  
Vail Resorts (Whistler Blackcomb)

Interview lead municipal Recreation Partners

SLRD  
RMOW  
Squamish

Estimated Time Required to complete WAS Audit

24 hours: Cross reference Education SD48 /Vancouver Coastal Health/Sea to Sky Community Services/possibly Communities that Care.

32 Hours: Data Mine Whistler Adaptive and extranet Current status and projected for 3 years only - 3 days - 24 hours research

24 Hours Analyze, summarize prepare projection report

**Total 80 Hours X\$50. = \$4,000.**

Note: All information will remain the confidential property of Whistler Adaptive Sports Program.