



***Whistler Adaptive Sports Program Society***  
***Annual General Meeting Information Package***

***Contents***

	Page
Agenda	2
Proxy Form	3
Job Description of Member at Large	4-5
Nomination Form	6-7
Annual Reports	8-15
2012 AGM Minutes	16-19



**Whistler Adaptive Sports Program Society**  
**Annual General Meeting**

*Saturday, Oct. 12, 2013 at 1:00-3:00pm*

*Registration starts at 12:30pm*

Whistler Athletes Centre  
1090 Legacy Way, Whistler, BC V0N 1B1, Canada

**AGENDA**

1. Call to Order
2. Motion to Approve the Agenda
3. Motion to Approve the 2012 Annual General Meeting Minutes
4. Annual Reports (submitted in writing):
  - President
  - Executive Director
  - Treasurer
  - Financial Statements for Fiscal Year 2013
5. Election to the Board of Directors
6. Awards
7. Other Business
8. Adjournment



## WHISTLER ADAPTIVE - PROXY FORM

I \_\_\_\_\_ being a member in good standing of the Whistler Adaptive Sports Program Society hereby appoint \_\_\_\_\_ or in his/her absence \_\_\_\_\_ to carry this proxy form to the 2013 Whistler Adaptive Sports Program Society Annual General Meeting on Sunday, October 12th, 2013. Both of the above names are members in good standing with the Whistler Adaptive Sports Program Society.

I hereby state that the above information is true.

\_\_\_\_\_  
Signature of member

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address



**Position Title:** Member at Large, Whistler Adaptive Sports Program Society (Whistler Adaptive)

**Location:** Sea to Sky Corridor

**Term:** 2 years  
Year round responsibility  
Position takes effect immediately following the Whistler Adaptive AGM on October 12<sup>th</sup>. 2013.

**Short Description:** The affairs of Whistler Adaptive shall be managed by a Board of Directors. Directors are elected at the AGM of Whistler Adaptive (currently October). The responsibility and authority for the directions and policies of Whistler Adaptive are governed by its Constitution and By-Laws, and current Policies and Procedures. From the elected Members of the Board of Directors, there shall be chosen the Executive Committee which is comprised of: President, 1<sup>st</sup> Vice President, Treasurer and Secretary, each with separate job descriptions. The following is the job description for the remaining Members on the Board of Directors.

**General Responsibilities:**

- Strategic Planning
- Governance
- Annual Budget and Financial management
- Organizational Policy & Procedures
- Fund Development
- Public Relations & Marketing
- Legacy development
- Leadership
- To work in a manner that enhances the reputation of Whistler Adaptive

**Core Duties:**

- To represent the interests of the membership of Whistler Adaptive at all Board Meetings by submitting & reading distributed material, providing feedback and making recommendations
- To raise the profile of Whistler Adaptive
- To assist in the recruitment of volunteers and financial supporters for projects, programs, and special events organized by Whistler Adaptive
- To make recommendations to the Whistler Adaptive Board of Directors on policies and procedures that will improve outcomes for members and users of Whistler Adaptive programs
- To identify upcoming issues or challenges and communicate these to the Board of Directors with solutions if possible



- To assist with fundraising and sponsorship initiatives as requested
- To attend up to one monthly winter lesson or event day and up to of two summer activity programs as requested
- To attend seasonal volunteer and staff orientation sessions as requested
- To attend where possible volunteer appreciation events
- To attend all Whistler Adaptive Board meetings by either conference call or in person

**Additional Responsibilities:**

- To lead or assist with a committee of Whistler Adaptive

**Requirements:**

- Be a current member in good standing with as requested
- Be nominated by a as requested member
- Availability of a minimum of 6 hours a month time commitment in addition to Board meetings

**Preferred Skills:**

- Excellent interpersonal skills and superior written / verbal communication skills
- Sound business or community based experience
- Previous Board experience is an asset
- Previous Knowledge of Whistler Adaptive is an asset

**Reports to:** Board of Directors of Whistler Adaptive

**Selected by:** Membership at AGM

Job descriptions for the Executive Committee are available upon request. We wish to keep this package within a smaller footprint to reduce printing costs.



### NOMINATION FORM

I, \_\_\_\_\_ being a member in good standing of the Whistler Adaptive Sports Program Society do hereby nominate

\_\_\_\_\_ of  
(name - please print)

\_\_\_\_\_  
(address)

being a member in good standing of the Whistler Adaptive Sports Program Society to be a candidate in the election for the Board of Directors of the Whistler Adaptive Sports Program Society to be held on:

Saturday October 12, 2013

DATE: \_\_\_\_\_  
(Member's signature)

SECONDER: \_\_\_\_\_

DATE: \_\_\_\_\_  
(Secunder's signature)

I, the member nominated to stand for election to the Board of Directors of the Whistler Adaptive Sports Program Society on October 12, 2013, consent to being a candidate and will serve on the Board of Directors of Whistler Adaptive if elected.

DATE: \_\_\_\_\_  
(Nominee's signature)

**NOTE: Nominees must complete 'Nominee's Statement' on reverse**

***Please mail or deliver Nomination Form and Nominee's Statement to Chelsey Walker, Executive Director, Whistler Adaptive Sports Program, Box 708, Whistler, BC, V0N 1B0 or email a scanned copy to [cwalker@whistleradaptive.com](mailto:cwalker@whistleradaptive.com) by Thursday, October 9, 2013***

***Chelsey Walker at 604-905-4493 for further information about Board Positions***



**NOMINEE'S STATEMENT**

I wish to serve on the Board of Directors of Whistler Adaptive because:

---

---

---

---

---

I feel I can make the following contribution to the Whistler Adaptive Sports Program Society at the Board of Directors Level (Please include your current occupation, additional skill sets that you have, potential contact base and past experience with Whistler Adaptive or as a Board Member or volunteer elsewhere):

---

---

---

---

I feel I can make the following contribution to the Whistler Adaptive Sports Program Society at the Operations Level (This includes program operations as a volunteer instructor or assistance/official or coach, other operations such as administration/assisting at events/fundraising/equipment maintenance etc.):

---

---

---

---

How I can make a difference to the Whistler Adaptive Sports Program Society:

---

---

---

---

---

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## Presidents Report

### Whistler Adaptive Sports Program Society Whistler, BC

---

TO: Whistler Adaptive Sports Program Society Members

FROM: Sarah MacLeod, President of the Whistler Adaptive Sports Program

RE: Annual Message to Members

DATE: October 12, 2013

---

My involvement with Whistler Adaptive has spanned eleven years with my role evolving from Adventure Camp buddy to President. In that time, we have grown tremendously, from a ski program operating out of a makeshift office under the stairs of the Carleton Lodge and a Britco trailer at mid-station into a charitable society offering sixteen unique programs. The society started with one employee, our Executive Director, Chelsey Walker, and was originally headquartered in her spare room. Through Chelsey's tireless networking, we would eventually move to a new home in the Whistler Athletes' Centre, a wonderful legacy from the Vancouver 2010 Olympic and Paralympic Games. The centre would become known as the Teck Resources Whistler Centre for Adaptive Sport, recognizing Teck's multi-year funding commitment for the unprecedented amount of \$535,000. The Britco trailer would also be replaced by the brand-new, two-storey Jeff Harbers Adaptive Sports Centre, an operations centre for our expanded original program, the Whistler Adaptive Ski and Snowboard Program, and our new Adaptive Alpine Race Program. The Olympics and the Jeff Harbers Adaptive Sports Centre were very sexy to donors, Board members, volunteers, and participants alike but, when celebrating these achievements, I feel it is important to remember that improved infrastructure is never the end goal but a stepping stone, a tool to help us achieve our mission.

Amidst all of these changes, the Whistler Adaptive Sports Program has remained true to our vision of making sport and recreation accessible to everyone. We have expanded our mission to providing year-around rather than seasonal sport but our goal of encouraging independence, self-confidence and self-motivation for all of our athletes and participants through outdoor recreation has remained constant. Whistler Adaptive now has more than 180 volunteer instructors to match our 600 athletes, and, last year, we delivered over 2090 lessons in 16 different programs—the first time we have broken 2000 lessons! Growth is a measure of success but the Board has been focusing not on growth alone but responsible, strategic growth. With infrastructure projects completed, the Board is concentrating our efforts on fundraising to support the increased operational costs of this expanded infrastructure, creating clear governance to ensure that our society is a proactive rather than reactive body that will be





able to continue long into the future, and providing volunteer and staff training to ensure that the ever-growing number of lessons given meet the individualized needs of our client base.

I would like to particularly recognize the efforts of this year's recipient of the Bruce Lebens Award for Outstanding Contribution to Whistler Adaptive. As well as tirelessly volunteering in our Ski and Snowboard Program and serving on our Board, Jennifer Erickson spearheaded an incredible training initiative. She identified the lack of focus on specialized training for teaching the cognitively challenged learners who constitute 65 percent of our clients. These learners are largely omitted from national training programs offered by the Canadian Association for Disabled Skiing. She did not rely on other organizations to redress this omission but rather created a landmark training program for Whistler Adaptive. As well as creating comprehensive training materials including on-hill learning aids, Jennifer offered four days of workshops including presentations by medical experts, speech pathologists, special education teachers, and representatives from the Special Olympics and RCMP. Our instructors came away feeling much more informed and confident to work with the fifteen disabilities that were presented. All the presentations were professionally videoed to allow accessible training for future volunteers. In addition to Jennifer, this initiative owes thanks to Whistler Delta Suites, the Abercrombie Foundation, the Davis Boyd Foundation, RTown Communication, and all of the speakers and participants. While Jennifer's term on the Board is now up, she has generously offered to continue to expand her training initiative and was instrumental in the Board adopting an expectation going forward that all Whistler Adaptive employees (including contractors) and volunteers maintain and upgrade where possible their sport-specific qualifications or certifications.

Without the collective efforts of individuals such as Jennifer, our program would not have achieved so many positive results in funds raised, new infrastructure, and, most importantly, in the lives of our participants. "Anything is Possible," the name of our first veterans' based program, has grown from one facet of our organization to infusing our everyday philosophy at Whistler Adaptive. In the words of Margaret Mead, "Never doubt that a small group of thoughtful, committed citizens can change the world. Indeed, it is the only thing that ever has." I would like to thank our Executive Director, Chelsey Walker, my fellow board members, our staff, and our many volunteers for all their hard work and continued support.

Thank you!



## Executive Directors Report

### Whistler Adaptive Sports Program Society Whistler, BC

---

TO: Whistler Adaptive Sports Program Society Members

FROM: Chelsey Walker, Executive Director of the Whistler Adaptive Sports Program

RE: Annual Message to Members

DATE: October 12, 2013

---

As we move into 2014, it gives me great pleasure to report on the current status of Whistler Adaptive. One of the questions donors and funders ask when considering a funding proposal is “why Whistler Adaptive?”. Fundraising is always a key focus to a not-for-profit like Whistler Adaptive, we are always putting the case forward as to why our organization should receive those much needed funds. In this report, I hope to explore why Whistler Adaptive matters in the grand scale of Canadian sport.

The 2013 Whistler State of Sport was held this past June. I had the chance to attend and observe these meetings which brought together most of the major players within the Canadian sport world from Own the Podium and the Canadian Sport Institute to National and Provincial Sport Organizations as well as Local Sport Organizations. The focus of the meetings was to look beyond the 2014 Winter Games and emphasized why “Whistler” matters to sport in Canada now and into the future. The purpose of the meetings was not just to look at how we could work together as a sport community to create future champions for our nation but to forge a strong sport system and sport tourism environment that encourages the highest level of participation by all segments of our population.

In looking at the premise of why Whistler matters to the national sport system, it gave me a chance to reflect on how Whistler Adaptive matters to the adaptive sport system in Canada in 2013. There were two areas that stood out, the role that Whistler Adaptive plays as a contributor to sport tourism and our ever strengthened role as sport programming provider, especially at the First Contact and Learn to Train levels of the Long Term Athlete Development Plan.

“Sport Tourism is a \$3.6 billion segment of Canada’s tourism industry and is Canada’s fastest growing tourism segment” according to the Canadian Sport Tourism Alliance. Sport Tourism refers to travel which involves either observing or participating in a sporting event. To look at that definition within the Whistler Adaptive focus, we host sport tourism events on an annual basis, such as training courses,



competitions and camps, and we attract individuals to participate in our sports, recreation and therapeutic programs from outside our immediate geographic area.

Whistler Adaptive is currently recognized as a leader in providing the venue and programming for small and large scale adaptive sport camps such as the Soldier On/Canadian Paralympic Committee Allied Winter Camp, which took place in March and attracted 35 participants as well as many staff. The multi-national, multi-sport camp was the first of its kind and provided the basis for many ill and/or injured soldiers to try adaptive sports out for the first time.

Over 90% of the unique individuals who participate in Whistler Adaptive programming would fall under the category of active sport tourists and therefore contributors to the Sport Tourism segment of our tourism based economy here in Whistler. This means that they travel to Whistler with their main intention of visiting on their holiday is to participate in adaptive sport. As we grow the participation of visitors in our programming, they will continue to provide a direct positive economic impact to our community.

The Whistler Adaptive multi-sport model programming model is known as a best practice within Canada. We are known as sport development experts and have had the ability to create top-notch adaptive sport programming. Due to the appeal of our resort community to live in or visit, we are able to introduce a broad range of individuals to adaptive sport as well as encourage them to move into training and/or competing within their chosen sports. We broke 2,000 lessons for the first time this year, teaching 2,090 lessons in sixteen sports on a year-round basis, attracted new local youth to our Sport Academy and grew the unique number of individuals participating in adaptive sport.

Going back to the question, why does Whistler Adaptive matter to adaptive sport in Canada and therefore to all of our supporters? Whistler Adaptive matters as we have the opportunity to introduce a broad range of individuals from both within and outside our immediate geographic area to adaptive sport; there for helping to increase participation on a national level in sport, as well as being an active driver for adaptive sport tourism in Canada. Whistler Adaptive will continue to matter and influence adaptive sport in Canada by doing what we do best, operating a Centre for Sport Excellence – the Teck Whistler Centre for Adaptive Sport and encouraging all of our membership, existing and new, to engage in sport for life.

Whistler Adaptive could not continue to do what we do without dedicated volunteer force and funders. We thank you all for your contributions not just to our organization but to help make Whistler Adaptive what it is today.

Chelsey Walker  
Executive Director



## Treasurer's 2013 Report

### Whistler Adaptive Sports Program Society Whistler, BC

---

TO: Whistler Adaptive Sports Program Society Members

FROM: John Walker, CA, Treasurer and Director

RE: Annual Report to Members

DATE: October 12, 2013

---

I am pleased to report to our members as to the financial results for Whistler Adaptive Sports Program Society (Whistler Adaptive) for the year ending July 31, 2013.

This past year our alpine on snow programs operated from the Jeff Harbers Adaptive Sports Centre which was mostly built in the 2012 financial year. In FY 2013 a further \$60,221 was spent on completion of the building and we believe we are now in maintenance mode. Total cost of the build was \$743,588.

Our Balance Sheet shows we have only \$6,700 in ready funds. This is not sufficient liquidity and is well below our comfort level. The low balance reflects that we had used our general fund raising sourced funds to complete the building and also deliver programming and pay insurance.

Accounts receivable at July 31 of \$47,845 will, when collected, and combined the next Teck funding installment of \$100,000, will fund the \$47,404 of current accounts payable and will be sufficient to launch winter operations this season. That said, even with that AR all collected, we are not in compliance with Board policy to have about half our annual spend minimum obligation – which is \$90,000 to \$100,000, on hand as minimum liquidity at all times. We will be closer to our target on collection of the Teck funds. Our priority focus is on AR collection and since year end \$10,243 has been collected of the \$47,404 due us. Our focus continues on finding new sources of funding. We work with our suppliers to hold payments due until we receive enough inbound cash sufficient to fund payments. To date we are managing this liquidity issue.

Our 4<sup>th</sup> of 5 installments of Teck funding for \$100,000 is due now. We **so** appreciate their important support, which has one more year to run. Their outstanding support is a five year commitment of \$535,000 of which we have received \$335,000 through July, 2013.



The Society follows a policy of receiving earmarked contributions and recording them as deferred revenue, effectively an obligation, until the grant or donation purpose is met. At the time the asset is purchased or program expense is incurred we then take the grant revenue into recognized revenue on our Statement of Operations, as we have met the spending obligation. As this obligation is met, the asset purchase is recorded and we begin depreciating the asset or the program expenses are incurred and recorded as expenses.

An explanation of funding the Jeff Harbers Adaptive Sports Centre is likely helpful to FS readers. We raised \$ 358,473 of funds specifically earmarked for the building, which has cost \$743,588 to date. We used funds from general sources to pay for the shortfall.

Our building is on crown land in a tenure leased to Whistler-Blackcomb by the Province of British Columbia, we then have a sub-lease for our footprint on this tenure. Their tenure renewal takes place in eighteen years, and while it is expected that such a tenure agreement would be renewed with the province – we worked within the existing life of their tenure for the sub-lease in order to work within terms that were known to us. Given the tenure issue and considering common accounting practice for depreciating long life assets like buildings, we concluded that we would depreciate the Jeff Harbers Adaptive Sports Centre over the same 20 years. The funds raised and specifically earmarked to build the Harbers Centre are being written off over the same period as an offset to depreciation.

In Statement of Operations we recorded an excess of expenses over revenues of \$5,021. Our largest expense is program expense at \$109,136 of which the expenses relating to the Whistler Adaptive Ski and Snowboard Program are in turn the largest component, being \$53,690. Note that this amount does not include wages or expense charged to the operating business unit for the Whistler Adaptive Ski and Snowboard Program.

Program revenues of \$85,279 are from sources that include –  
User fees

Adaptive Alpine Racing Drop in	2,475.00
Bike Program/Hand-cycle Rentals	2,365.00
CADS Level 1 Payments	1,740.00
Canoe Program	2,560.00
Gymnastics Program	115.00
Hiking/Trail Rider	2,030.00
Kayak Course	3,720.00
Nordic Program	9,687.35
Rotary Recreational Race	2,069.70
Rowing Revenue	40.00
Running Program	104.00
Ski and Snowboard Program	36,433.19
Strength and Conditioning	650.00
Swimming	565.00



Training Payments	954.26
Triathlon Program	2,440.00
WAC Accommodation	3,747.60
Program Revenue - Other	13,582.84

Again, under our Program Delivery Agreement for the Whistler Adaptive Ski and Snowboard Program, Whistler Blackcomb collects the revenues for lessons delivered as the booking agent for the program into a business unit. Any operating expenses for that program incurred by the supplier Whistler Blackcomb are also charged to that business unit. Those operating expenses normally exceed the lesson fees charged to clients. These revenues and expenses are not recorded in our operational financial statements of the society. If Whistler Blackcomb made a profit from these activities they would refund that to Whistler Adaptive. In turn, a net expense is absorbed by them.

A large difference in 2013 numbers as compared to 2012 is –

- Grants in revenue (\$72,996 FY 2013 versus \$440,122 FY 2012) and
- Dave Murray Downhill training site expense (\$16,221 FY 2013 and \$344,495 in FY 2012).

We are among the users of this world class training site and will benefit from it for years to come. We have athletes that train on it and we run races on it as well. We agreed last year to bring contributions to fund building the site through our books as a charitable donations earmarked for the Dave Murray Downhill training site. This widened the funding sources to build it. Over 2012 and 2013 we paid out an amount equal to funds raised to the builders and for sales taxes, being the \$344,495 and \$16,221, so there was no net cost to us.

As a charity we receive a 50% rebate of GST cost incurred and 57% of the PST. We received HST rebates from HST paid related to the building, for program expenses and all sales taxable spending by our organization. This return of taxes spent will be much lower in future years. Whistler Adaptive, thanks to our charitable status, is exempt from paying income tax and charging tax on the services we offer.

As we look forward at our corporate income stream, we will need to renew or replace the Teck funding commitment by FY 2015. Our base line operating costs at current program levels for administration, fund raising, program delivery, bursaries and building operations is approximately \$200,000 per year. This does not include some of the expenses related to wages and part of the operation of the Whistler Adaptive Ski and Snowboard Program as those are paid out of a business unit at Whistler-Blackcomb.

As Treasurer my duties include reconciliation of bank accounts and bookkeeping and financial statement preparation. To maintain best practice separation of duties I do not singly authorize any spending purchases. All except petty cash disbursements require 2 directors signatures for payment. On the very occasional event that signatures are not available and mine is needed to make timely payment, a third signature is added at the next board meeting. Due to the family relationship between the Executive Director and myself, I excuse myself from all personnel matters.



I attempted to step down as Treasurer and as a Director last year, but we were unable to find a replacement. I have now served 8 years and will continue until a replacement is found. If one is found, I will remain active in fundraising and other volunteer areas to assist in the continued success of Whistler Adaptive Sports Program Society. Any takers?

**THANK YOU FOR THE SUPPORT!!**



**WHISTLER ADAPTIVE SPORTS PROGRAM SOCIETY**  
**Annual General Meeting –**  
**October 21, 2012 Meeting Minutes**

***Call to Order:***

SM: *I call to order the 2012 Annual General Meeting of the Whistler Adaptive Sports Program Society.*

*Please ensure that you have signed in and are accounted for with the Secretary (Diana Mulvey and Ben Thompson)*

*Called to order: 1:10 p.m.*

***Approve the Agenda:***

SM: *Could I please have a motion to approve the Agenda as distributed?*

Motion: Gill Tetrault                      Seconder: James Peters

Approve the Minutes of the 2011 Annual General Meeting:

SM: *Motion to approve the Minutes of the 2011 Annual General Meeting as distributed*

Motion: Diana Mulvey                      Seconder: Gill Tetrault

SM: All in favour? Carried

***Reports:***

SM: *Please refer to the distributed Annual Report of the Society for reports from the President, Executive Director, and the Treasurer*

*Motion to accept the Annual Report of the Whistler Adaptive Sports Program Society*

Motion: Gill Tetrault                      Seconder: Steve Bayly

SM: All in favour? Carried

SM: *Please refer to the distributed Financial Reports of the Society.*





*JW: Presents the Financial Statements for Fiscal Year 2012*

*Motion to accept the Financial Statement for Fiscal Year ending July 31, 2012 as presented and as submitted to the Annual Report*

Motion: Brian Rhode                      Seconder: John Walker

SM: All in favour? Carried

### ***Engagement of BDO Dunwoody to complete a compilation review:***

*SM: Motion to engage BDO Dunwoody to complete a compilation review of the 2012 Financial Statements of the Whistler Adaptive Sports Program Society*

Motion: John Walker                      Seconder: Ben Thompson

SM: All in favour? Carried

### ***Election to the Board:***

*SM: We would now like to begin the business of Elections to the Board of Directors*

*There are currently 7 vacant positions on the Board.*

Sarah thanked Bianca Matheson, Kasi Lubin, Steve Bayly and John Walker on behalf of everyone involved with Whistler Adaptive for their contribution, dedication, support and hard work over the years. These four individuals were not seeking re-election and Steve Bayly has chosen to not complete the second year of his two-year term. A few points to were mentioned to recognize their contribution over the last two years.

*It was announced that there are 6 Member at Large vacancies on the Board for a 2 year term and 1 Member at Large vacancy for a one year term.*

*The Board retreated following the election and discussed which of the elected Members at Large will fill the following positions:*

- *President*
- *Vice-President*
- *Treasurer*
- *Secretary*



*The following individuals were nominated and seconded by a Whistler Adaptive Sports Program Society member in good standing to be elected or re-elected to serve on our Board of Directors.*

- *Hazel Boyd*
- *Andrea Dziewior*
- *Sarah Macleod*
- *Diana Mulvey*
- *David Oakes*

*SM: Sarah called for further nominations from the floor. All candidates must be nominated and seconded by a member in good standing with the Whistler Adaptive Sports Program Society. The question "Are there any nominations from the floor?" was asked three times.*

*No nominations from the floor were brought forward. Nominations were closed.*

*Sarah read out the nomination statement from each candidate.*

The nominees not present were unable to be here and this in no way reflects their commitment. Nomination statements were read for the following members:

- *Hazel Boyd*
- *Andrea Dziewior*
- *Sarah Macleod*
- *Diana Mulvey*
- *David Oakes*

*No election was necessary.*

*[NOTE: if there are only 6 people nominated, then they become successful by 'acclamation' and no voting is necessary.]*

*No voting was necessary.*

### **Awards:**

*Sarah thanked all of our Board Members who have completed their terms for their time and commitment as well as those who continue to serve.*



*Whistler Adaptive President Sarah presented the Bruce Lebans Award to Treasurer and long-time volunteer John Walker for his commitment and contribution to the Society.*

### **Other Business:**

A member asked questions on the Whistler Adaptive summer programming. Executive Director Chelsey Walker and staff Ben Thompson provided highlights from the summer activities, including the success of the first girls-only summer multi-sport camp. Chelsey also explained how the funding received for this type of new programming is contributes to opportunities to grow the society in the future. Further detail about this camp and the summer activities is available in the society's Fall 2012 newsletter available [online](#).

A member suggested that additional funds be allocated to support volunteer appreciation activities. He had noticed some volunteer turnover in the Alpine winter programs and was concerned. Executive Director Chelsey Walker and President Sarah McLeod confirmed that they will ask Whistler Blackcomb for a larger allocation of PSR funds to support winter volunteer appreciation. President Sarah McLeod suggested that members and volunteers could contribute to fundraisers that are integral to funding volunteer appreciation (e.g. new uniforms). There are ongoing fundraising activities through the year and Whistler Adaptive staff will continue to communicate these opportunities with members and volunteers.

Chelsey reminded members that there are volunteer 'Après Events' scheduled for November 24 and December 1<sup>st</sup> to welcome new and returning volunteers for the winter program.

### **Adjourned:**

2:25 p.m.